

## Data Protection Statement / Privacy Notice

We are committed to protecting and respecting your privacy. High Borrans are part of North Tyneside Council and are registered as a 'data controller' under the Data Protection Act 2018 (registration no Z6643161)

We collect personal data on Consent Forms prior to all courses.

Types of data we collect are;

Personal details
Medical and health information
Dietary information
Emergency contacts

# Why we collect it?

High Borrans Outdoor Education Centre collects essential information to ensure the safety and wellbeing of course participants, parents and guardians.

You may not be able to attend High Borrans the if you do not provide the information we ask for.

### Who might we share it with?

We will not share the information with anyone unless required to do so by law or in the event of a need for medical treatment.

### What we do with the information

The information will be kept securely. Afterwards the data is stored in a secure location at the centre. The information is used to help in the planning and provision of appropriate activities and locations, and for safety management.

### Requesting access to your personal data

Under data protection legislation you have the right to request access to information that we hold about you

If you wish to access the personal information that we hold you should contact Information Governance at North Tyneside Council